



UK Flour Millers



**UK FLOUR
MILLERS**



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Introduction to UK Flour Millers Online Exams

@UK Flour Millers

25th April 2024



Welcome

By the end of this session you should be able to...

1. Determine assessment completion timeline.
2. Prepare for 'mock online exam'.
3. Identify required exam equipment.
4. Understand invigilation process.



Assessment Dates



YOU CAN COMPLETE YOUR EXAM
ANYTIME DAY OR NIGHT BETWEEN



BETWEEN
6TH AND 20TH MAY 2024



Description

Synap itself works as a web-application, so does not need installing.

However, when you start your exam, you will be guided through a process to **download and install the Synoptic Chrome extension once you start the exam (we advise this done prior to the exam start date)**

<https://chromewebstore.google.com/detail/synoptic/ablllcpeboaeakooacnnpbiahlcekijon>



Description



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Online Assessment & Invigilation

DLP Online Exam

Welcome to this year's final Distance Learning Programme (DLP) exams! We're excited to offer you the opportunity to demonstrate your knowledge and skills in a convenient and flexible manner. The exams will be available from 6th May to 20th May 2024, allowing you to choose a time that suits your schedule within that period. Each exam has an allocated time but can be completed anytime within the two-week window due to online invigilation.

Completing assessments online brings several benefits. You have the freedom to choose when and where to take the exam, minimising disruption to your shift patterns, holidays, and other commitments. Additionally, online invigilation ensures the integrity of the assessment process while allowing you to complete the exam in a comfortable environment. Assessments can be conducted in multiple languages, promoting inclusivity and ensuring language is not a barrier to success.

We wish you and the wider team the best of luck with your exams! Remember, this is your opportunity to showcase your knowledge and skills. If you have any questions or concerns, don't hesitate to reach out to Steve Faerber (stevefaerber@ukflourmillers.org).



The exam is taken on Google Chrome.



Browser screen will be recorded in a way that works on lower internet capabilities.



Breaches are detected automatically.



Interval captures are enabled to take intermittent snapshots of the desktop and the candidate through a webcam.



Benefits



Reduce the need to visit exam centres



Speeding up the process



Ability to change language



Complete where and when suits you



Enhanced security

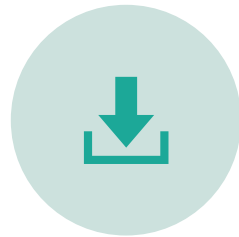
Candidate requirements



DESKTOP OR LAPTOP



GOOGLE CHROME



DOWNLOAD
CHROME PLUGIN



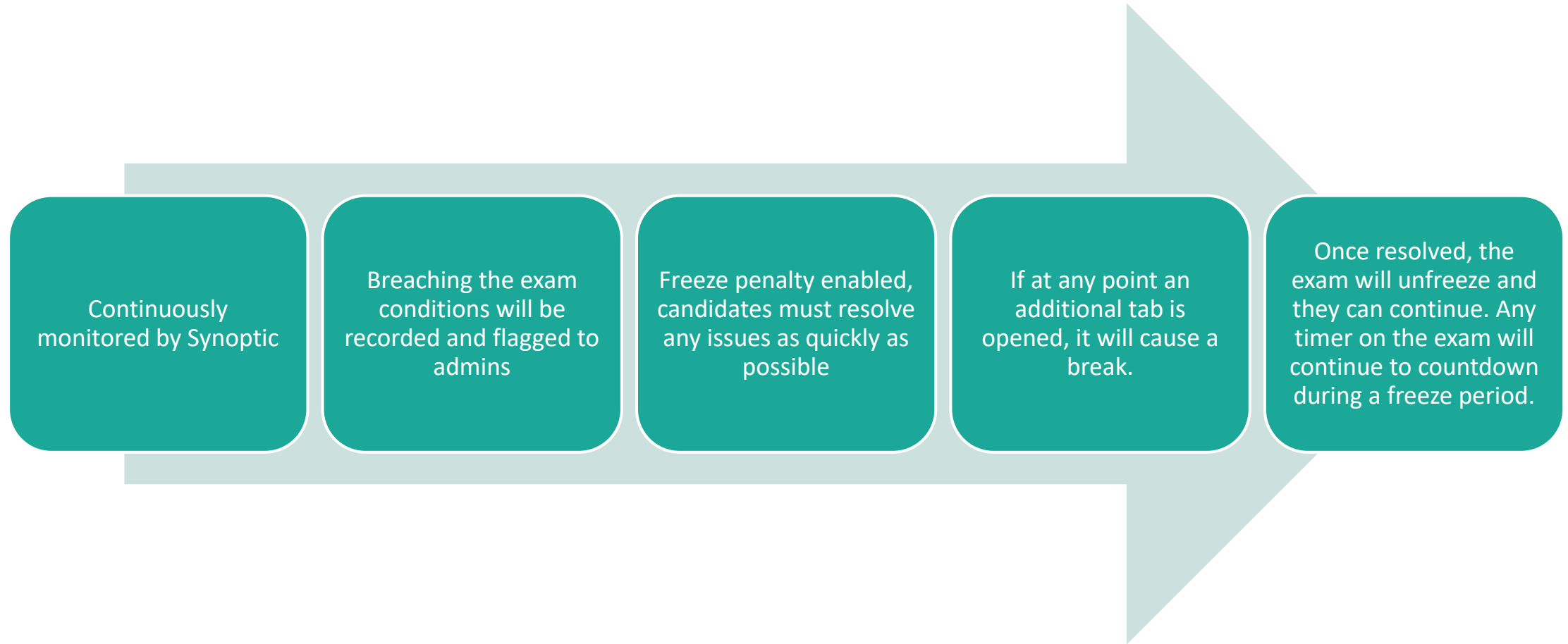
REASONABLE
INTERNET
CONNECTION
(WORKS ON LOWER
CONNECTIONS)



CAPTURES
(WORKING WEBCAM,
SCREENSHARING
PERMISSIONS)



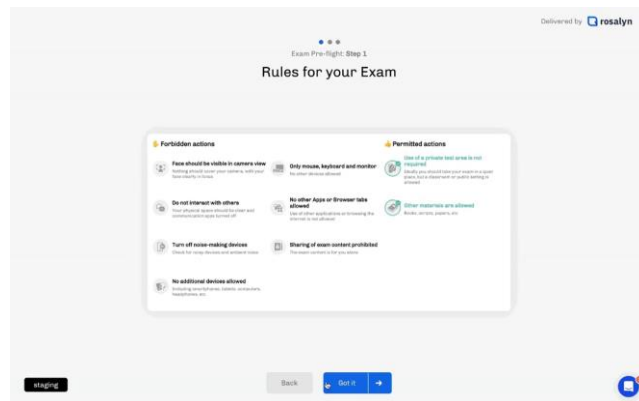
During the exam



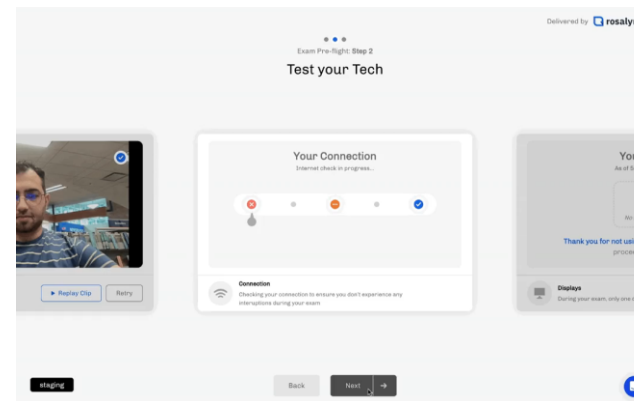


Pre Exam System Checks

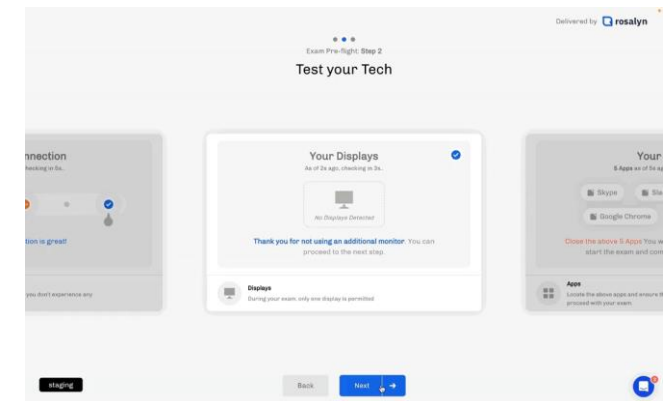
Connections Check



Camera and Microphone Check



Tech check and closing Tabs





Finishing the exam

- Once you have finished the exam, the page will auto refresh and disable Synoptic.
- Plugin is no longer active.
- Results will not be released even on exams with questions that can be auto marked, as the proctoring must be reviewed and approved or rejected before the results can be released.



Post Exam

Breaches of the exam rules are flagged by the system
Examiners and Invigilators will replay the session and view breaches
Once breaches are viewed they will Approve or Reject Exam
Results will be shared 28th June 2024



Any Questions





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